

**Town of Greenfield, Sauk County, Wisconsin
Standing Policy**

Forward Driveway Applications

Whereas the Town of Greenfield has adopted a Land Use Plan and participates in Sauk County’s zoning program, and the Land Use Plan states that the Town of Greenfield will have a standing Land Use Committee to serve as an advisory committee to the Town Board for land use, planning and development issues,

And whereas the Town of Greenfield implemented a Plan Commission in January 8, 2002,

And whereas the Town of Greenfield adopted a driveway ordinance in December 2000,

And whereas the Town of Greenfield has hired a state-licensed civil engineer to administrate the driveway ordinance and represent the Town of Greenfield on driveway matters,

Now therefore be it resolved by the Greenfield Town Board that:

1. Upon receipt, the Town Clerk, Town Board members and/or Plan Commission members, shall automatically forward all requests for driveway construction permit application materials to the town’s civil engineer,
2. Upon receipt, the Town Clerk, Town Board members and/or Plan Commission members, shall automatically forward all driveway construction permit applications to the town’s civil engineer for review and recommendation,
3. Upon completing an initial site inspection, review and recommendation, the town’s civil engineer, shall automatically forward without prior Greenfield Town Board action, all driveway construction permit applications with
 - a. *construction plans*
 - b. applications for special permit for driveway length
 - c. applications to waive or modify specification(s) of the driveway ordinance
 - d. applications for driveways that do not meet the specifications of the driveway ordinance to the Greenfield Plan Commission for review and recommendation to the Greenfield Town Board.
4. Upon completing an initial site inspection, review and recommendation, the town’s civil engineer shall automatically forward driveway construction permit applications with *location plans* and that meet the specifications of the driveway ordinance to the Greenfield Town Board for action.
5. This standing policy shall take effect immediately upon an approval in the manner provided by law.

Approved: _____ (date)

Ayes: _____

Nays: _____

Jeneane Burton, Town Clerk

Terry Turnquist, Chairman

William Clark, Supervisor 1

John Geoghegan, Supervisor 2